



**ADMINISTRATIVE REGULATIONS**

**TAB: Collections**

**DOCUMENT NUMBER: 30-10-10**

**SECTION: Collections Department**

**SUBJECT: COLLECTIONS POLICY STATEMENT**

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**SUMMARY**

This document outlines the basic statement of the Library Board regarding the collecting of library materials for public use. A fuller statement is held in the Collection Development Policy, which is updated biennially.

**Effective Date:**

July 12, 2012

**Reviewed:**

October 4, 2017

October 27, 2021

**POLICY**

**Formats**

a. Library collections may be developed and maintained in any format appropriate to the content, purpose, and usage of their materials.

**Subject Matter**

b. Library collections may contain any materials whose purpose coincides with the Mission of the Library, and are in compliance with the Collection Development Policy and other Library Board regulations

**Collection Development Policy**

c. The Library will maintain a Collection Development Policy that will be biennially reviewed by staff and approved by the Library Board of Directors.

**Library Bill of Rights**

d. Library collections will be developed and maintained in conformance with the Library Bill of Rights (ARM 10-20-10), the Freedom to Read Statement (ARM 10-20-30), and the Freedom to View Statement (ARM 10-20-31).

**October 27, 2021**

**ARM 30-10-10 End**